



Financial Services Officer

The mission of CIRM is to support and advance stem cell research and regenerative medicine under the highest ethical and medical standards for the discovery and development of cures, therapies, diagnostics and research technologies to relieve human suffering from chronic disease and injury. The Institute funds basic, pre-clinical, clinical, and translational science to generate new knowledge that will push the field forward toward therapies and cures.

We seek a Financial Services Officer under the general direction of the Finance Officer, and responsible for financial matters of the CIRM.

Qualifications:

- Bachelor's degree in business administration or a related field and five years of increasingly responsible professional experience in the management of financial operations or an equivalent combination of education and experience.
- Thorough knowledge of general budget policies and processes.
- Requires the ability to analyze complex data, and to communicate results of such analyses to co-workers and management.
- Must have excellent spreadsheet skills and be able to access and utilize data bases.
- Strong organizational skills.
- Self-directed individual who can effectively work as a team player.
- Possesses excellent communication skills, both oral and written.
- Demonstrated ability to simultaneously manage projects in varying stages of development under time pressure.

Preferred Qualifications

- Experience working with California governmental accounting, budgeting, contracting, and regulatory practices.
- Knowledge of the principles, practices and trends of public and business administration.
- MBA

Salary Range and Benefits:

The salary range for this position is \$85,592-\$128,336. The salary offered will be commensurate with the candidate's skills, knowledge and experience.

CIRM offers a competitive compensation package. See the following website for more detailed benefit information <http://www.dpa.ca.gov/benefits/employeebenefits.shtm>

The position is open until a suitable candidate is found.

How to apply: Interested candidates please submit:



- Cover letter
- CV/Resume
- California State application (STD. 678) which can be obtained from our website at <http://www.cirm.ca.gov/jobs/> to:

jobs@cirm.ca.gov or CIRM Search, 210 King Street San Francisco, CA 94107. Electronic applications preferred.

CIRM is an Equal Opportunity Employer and committed to a diverse workforce.